

Sponsorship Reservation Form

2006 Courts and Local Government (CoLoGo)

**Technology Conference
“ Going Paperless”**

**February 1 & 2, 2006
Pre-conference Training January 31**

This program is attended by County, District, Municipal & Justice Court Judges, County IT personnel, court personnel, purchasing decision makers and other officials representing local governments from around the state. This is the largest gathering of its kind. We're proud to offer exclusive exhibition space at this year's conference. There is a limited number of spaces and sponsorship opportunities. These will be available to help firms and organizations convey their message directly to the decision makers in Texas Courts and County government. We also will have an opportunity for some of our vendors and sponsors to possibly present a short overview of their technology that relates to going paperless.

To reserve your sponsorship or vendor opportunity, please check your desired event(s) and fax this form back today.

Conference Information

Where is the conference held?

The conference is being held in Austin at the **Austin Convention Center**, 500 East Cesar Chavez Street. Hotel block is at the **Radisson Hotel**, 111 East Cesar Chavez, (512) 478-9611

How many attendees do you expect?

Estimated 150 attendees. This is our 4th annual, and we hope it will be the largest we have had.

How many booth spaces do you have available?

We may have 10 - 15 spaces available. Availability will be determined by curriculum needs and the number of attendees.

Are there any speaking opportunities? If so, who do we contact?

Our theme this year is going paperless and we would like to give sponsors and vendor an opportunity to address this subject with a brief demo. We would like all the demos to relate to the paperless theme. If you are interested in speaking, please attach an RFP or brief description of your presentation or product to this form when returning it. We will review the products and choose those most appropriate for presentation on the breakout on Wednesday afternoon, February 1.

Supporter/Table-top Vendor: \$500

Listed in the program as a vendor or supporter plus one (1) free registration.

Sponsor: \$1500

Listed in program as Sponsor / vendor, two (2) free registrations, name on signage at sponsored event(s) if applicable.

Leadership: \$5000

Listed in program as Leader Sponsor / Vendor, four (4) free registrations, name on signage at sponsored events and in the conference program.

Set-up will be Wednesday, February 1st from 8:00 a.m. to 10:00a.m.

Tables will be open:	Wednesday, February 1st	10:00 a.m. to 5:00 p.m.
	Thursday, February 2nd	8:00 a.m. to 12:00 p.m.

Sponsorship Opportunities

Tuesday Night Opening Reception | Exclusive Sponsorship

Contribution: \$5,000

This is the event that everyone will want to attend. The reception will have live entertainment, hors d'oeuvres and two (2) complimentary drink tickets for registered attendees. A spokesperson from your organization may speak briefly at the start of the evening and other company staff are welcome to attend

Wednesday, 11:30 a.m. Kick-off Lunch | Exclusive Sponsorship

Contribution: \$4,000

We will provide signage recognizing your sponsorship of the lunch.

Thursday, 12:00 p.m. Closing Day Lunch | Exclusive Sponsorship

Contribution: \$4,000

We will provide signage recognizing your sponsorship of the lunch.

Audio Visual and Cyber Café Support | Exclusive Sponsorship

Contribution: \$2,500

This sponsorship offers an excellent opportunity to be recognized as the CoLoGo Tech Conference audiovisual and cyber café sponsor. Each session is provided a screen, audio connection, lectern and electricity. Our cyber café will have at least 6 computers for people to surf or check their e-mail. We will provide signage in every room stating your sponsorship.

Wednesday Evening CIRA Hospitality Suite

Contribution: \$2,000

This is a wonderful opportunity to provide a place for attendees to gather and discuss technology issues, relax and enjoy some food and beverages. This is an opportunity to show your support for TAC's County Information Resources Agency. We will be responsible for purchasing the food and beverage.

Conference Tote Bags | Exclusive Sponsorship

Contribution: \$1,000

Tote bags will have the sponsors name on one side and the Conference Logo on the other side. These are large enough to carry conference materials, items collected at the GTC trade show and other items that sponsors donate. (The sponsor is responsible for getting their logo to us 3 month prior to the conference)

Wednesday or Thursday Breakfast | Exclusive Sponsorship

Contribution: \$1,200 per break

Each morning of the conference will start with a special continental breakfast for registered attendees. We will provide signage for your recognition.

Conference Breaks | Exclusive Sponsorship

Contribution: \$1,200 per break

There are five breaks during the conference and pre-conference training. Sponsors may select which break they wish to sponsor on a first-come first-served basis. We will provide signage for your recognition.

Portfolios | Exclusive Sponsorship

Contribution: \$1,000

Provide portfolios with your company's logo inside that will be distributed with the conference program and registration packets. The sponsor will be responsible for purchasing the portfolios in addition to the cost of the sponsorship. The sponsor will be responsible for delivering these items to the Texas Association of Counties by January 15.

Conference Packet Inserts

Contribution: \$250

Be one of the first companies our attendees will be seeing by including an insert in their conference packet. This gives you an opportunity to get your message to them before they are bombarded by all the others. All inserts must be delivered to TAC by January 15. Limit is one per sponsor and limited to sponsors of the conference.

Contract Form for Sponsorship/Vendor

Company Name _____

Print as you wish it to appear on signage and in program

Sponsorship Contact Person _____ **Title** _____

This will be the contact person from this point forward regarding the sponsorships

Address _____ City/State/Zip _____

Telephone _____ Fax _____

E-Mail _____

Authorized by _____ Title _____

Signature _____ Date _____

(Contract must be signed in order to sponsor)

Payment Regulations:

Payment to secure sponsorship/Vendor must be received by December 15, 2005.

Make checks payable to Texas Association of Counties.

Sponsorship cancellations must be made in writing before January 15, 2006 to receive a 50% refund.

REGISTRATION FORM

2006 CoLoGo Technology Conference

Conference registration for vendors is \$200.00. Please see the level of sponsorship, you may be eligible for free conference registration(s).

Name _____ Title _____

Company _____

Address _____ City/State/Zip _____

Telephone _____ Fax _____

Check enclosed Bill Me

Free Conference Registrations

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Sponsorship Form & Regulations

Print as you wish the information to appear on all printed material.

Company Name: _____

Contact Name: _____ Title: _____

List the person who should receive all future correspondence regarding your sponsorship.

2006 CoLoGo Technology Conference Sponsorship Sign-Up

Place an "X" beside each option you would like to sponsor. All multiple and exclusive sponsorships will be assigned on a first-come, first-served basis. A TAC Representative will contact you to confirm your selections.

<u>Event</u>	<u>Cost</u>	<u>Select</u>	<u>Event</u>	<u>Cost</u>	<u>Select</u>
Tuesday Evening Reception	\$5,000	----	Tuesday Afternoon Break	\$1,200	----
Wednesday Kick-off Lunch	\$4,000	----	Wednesday Morning Break	\$1,200	----
Wednesday AV/Cyber Café	\$2,500	----	Wednesday Afternoon Break	\$1,200	----
CIRA Hospitality Suite - Wed.	\$2,000	----	Thursday Morning Break	\$1,200	----
Conference Tote Bags	\$1,000	----	Portfolios	\$1,000	----
Wednesday Breakfast	\$1,200	----	Conference Packet Inserts	\$250	----
Thursday Breakfast	\$1,200	----	Booth/Table -top	\$500	----

Additional Registration Fees: \$ _____

Total Amount of Sponsored Items: \$ _____

Grand Total: \$ _____

Check enclosed Bill me

Payment Regulations:

Payment to secure a sponsorship must be received by December 15, 2006. Make checks payable to Texas Association of Counties (TAC). Sponsorship cancellations must be made in writing before January 15, 2006 to receive a 50% refund. Sponsors canceling after January 15th remain responsible for payment in full and failure to do so may jeopardize future sponsorship opportunities.

Initial: _____

Return this form:

Texas Association of Counties Attn: Jan Halverson, P.O. Box 2131, Austin, TX 78768

Fax: (512) 477-1324

Email: janh@county.org

Fax Cover Sheet

To: Jan Halverson

From: _____

Fax: (512) 477-1324

Pages: _____ (including cover)

Phone: (512) 478-8753

Date: _____

Re: 2006 CoLoGo Technology Conference

I have included the following:

___ Sponsorship Form & Regulations (Required)

___ Signed Contract Form (Required)

___ RFP or Description of Presentation (if applicable)