

Sponsorship Reservation Form

**2008 Courts and Local Government (CoLoGo)
Technology Conference
January 29 – 31, 2008
Crowne Plaza (formerly the Red Lion)**

This program is attended by County, District, Municipal & Justice Court Judges, IT personnel, court personnel, purchasing decision makers and other officials representing local governments from around the state. This is the largest gathering of its kind. We're proud to offer exclusive exhibition space at this year's conference. There is a limited number of spaces and sponsorship opportunities. These will be available to help firms and organizations convey their message directly to the decision makers in Texas Courts and local government.

To reserve your sponsorship or vendor opportunity, please check your desired event(s) and fax this form back today.

Conference Information

Where is the conference held?

The conference is being held in Austin at the **Crown Plaza**, 6121 North IH 35 at Highway 290. Their phone number is (512) 323-5466. Ask for the room block under the name Courts and Local Government Technology Conference.

How many attendees do you expect?

Estimated 150-200 attendees. This is our 6th annual, and we hope it will be the largest we have had.

How many booth spaces do you have available?

Space will be limited. We will try to have 14 spaces available. They will be a 6' table space. Table-top displays are preferred. Availability will be determined by curriculum needs and the number of attendees.

How many conference functions are we allowed to attend?

You may attend all the events of the conference if you are a vendor or sponsor, including the welcome reception held Tuesday evening at the hotel.

Levels of Sponsorships

Supporter/Table-top Vendor: \$500

Listed in the program as a vendor plus two (2) free registrations.

Sponsor: \$1000 - \$4000

See Sponsor Opportunities listed below. Sponsorship of \$2500 or more includes one complimentary booth, 2 free registrations, listing in program as Sponsor and Vendor and name on signage at sponsored event(s) if applicable.

Leadership: \$5000

One complimentary booth, listed in program as Lead Sponsor and Vendor, five (5) free registrations, name on signage at sponsored events and in the conference program.

Contract Form for Vendor

Please complete and return this form if you only wish to be a vendor and not sponsoring an event.

Vendor Set-up will be Tuesday, January 29th from 8:00 a.m. to 10:00 a.m.

Tables will be open: Tuesday, January 29 10:00 a.m. to 5:00 p.m.
 Wednesday, January 30 8:00 a.m. to 12:00 p.m.

Booth/Table -top only \$500 ----

Company Name _____

Print as you wish it to appear on signage and in program

Vendor Show Contact Person _____ **Title** _____

This will be the contact person from this point forward.

Address _____ City/State/Zip _____

Telephone _____ Fax _____

E-Mail _____

Authorized by _____ Title _____

Signature _____ Date _____

(Contract must be signed in order to sponsor)

2nd Person in your booth _____ **Title** _____

Payment Regulations:

Make checks payable to Texas Association of Counties.

Sponsorship cancellations must be made in writing before January 1, 2008 to receive a 50% refund. Booths must be fully paid before set-up on January 29th.

Sponsorship Opportunities

Tuesday Night Opening Reception | Exclusive Sponsorship

Contribution: \$5,000

This is the event that everyone will want to attend. The reception will have live entertainment, hors d'oeuvres and two (2) complimentary drink tickets for registered attendees. A spokesperson from your organization may speak briefly at the start of the evening and other company staff may attend.

Tuesday, 11:30 a.m. Kick-Off Lunch | Exclusive Sponsorship

Contribution: \$4,000

We will provide signage recognizing your sponsorship of the lunch.

Wednesday, 12:00 p.m. Lunch | Exclusive Sponsorship

Contribution: \$4,000

We will provide signage recognizing your sponsorship of the lunch.

Tuesday-Thursday Cyber Café | Exclusive Sponsorship

Contribution: \$2,500

This sponsorship offers an excellent opportunity to be recognized as the CoLoGo Tech Conference audiovisual and cyber café sponsor. Each session is provided a screen, audio connection, lectern and electricity. Our cyber café will have at least 6 computers for people to surf or check their e-mail. We will provide signage in every room stating your sponsorship.

Conference Tote Bags | Exclusive Sponsorship

Contribution: \$1,000

Tote bags will have the sponsors name on one side and the Conference Logo on the other side. These are large enough to carry conference materials, items collected at the GTC trade show and other items that sponsors donate. (The sponsor is responsible for getting their logo to us 2 months prior to the conference)

Wednesday or Thursday Breakfast | Exclusive Sponsorship

Contribution: \$1,500 per break

Each morning of the conference will start with a special continental breakfast for registered attendees. We will provide signage for your recognition.

Conference Breaks | Exclusive Sponsorship

Contribution: \$1,500 per break

There are five breaks during the conference and pre-conference training. Sponsors may select which break they wish to sponsor on a first-come first-served basis. We will provide signage for your recognition.

Portfolios | Exclusive Sponsorship

Contribution: \$1,000

Provide portfolios with your company's logo inside that will be distributed with the conference program and registration packets. The sponsor will be responsible for purchasing the portfolios in addition to the cost of the sponsorship. The sponsor will be responsible for delivering these items to the Texas Association of Counties by January 15.

Conference Packet Inserts

Contribution: \$250

Be one of the first companies our attendees will be seeing by including an insert in their conference packet. This gives you an opportunity to get your message to them before they are bombarded by all the others. All inserts must be delivered to TAC by January 15. Limit is one per sponsor and limited to sponsors/vendors of the conference.

Note:

Vendor Set-up will be Tuesday, January 29th from 8:00 a.m. to 10:00 a.m.

Tables will be open: Tuesday, January 29 10:00 a.m. to 5:00 p.m.
 Wednesday, January 30 8:00 a.m. to 12:00 p.m.

Contract Form for Sponsorship

Company Name _____

Print as you wish it to appear on signage and in program

Sponsorship Contact Person _____ **Title** _____

This will be the contact person from this point forward regarding the sponsorships

Address _____ City/State/Zip _____

Telephone _____ Fax _____

E-Mail _____

Authorized by _____ Title _____

Signature _____ Date _____

(Contract must be signed in order to sponsor)

Payment Regulations:

Make checks payable to Texas Association of Counties.

Sponsorship cancellations must be made in writing before January 1, 2008 to receive a 50% refund.

REGISTRATION FORM

2008 CoLoGo Technology Conference

Conference registration for vendors over and above those comped is \$100.00 each. Please see the level of sponsorship. You may be eligible for free conference registration(s). Please list the names of those people below.

Name _____ Title _____

Company _____

Address _____ City/State/Zip _____

Telephone _____ Fax _____

Check enclosed Bill Me

Free Conference Registrations

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Sponsorship Form & Regulations

Print as you wish the information to appear on all printed material.

Company Name: _____

Contact Name: _____ Title: _____

List the person who should receive all future correspondence regarding your sponsorship.

2008 CoLoGo Technology Conference Sponsorship Sign-Up

Place an "X" beside each option you would like to sponsor. All multiple and exclusive sponsorships will be assigned on a first-come, first-served basis. A TAC Representative will contact you to confirm your selections.

Event	Cost	Select	Event	Cost	Select
Tuesday Evening Reception	\$5,000	----	Tuesday Morning Break	\$1,500	----
Tuesday Afternoon Break	\$1,500	----	Tuesday Lunch	\$4,000	----
Wednesday Lunch	\$4,000	----	Tuesday-Thursday Cyber Café	\$2,500	----
Wednesday Morning Break	\$1,500	----	Conference Tote Bags	\$1,000	----
Wednesday Afternoon Break	\$1,500	----	Wednesday Breakfast	\$1,500	----
Thursday Morning Break	\$1,500	----	Thursday Breakfast	\$1,500	----
Portfolios	\$1,000	----			
Conference Packet Inserts	\$250	----			
Booth/Table -top	\$500	----			

Additional Registration Fees: \$ _____

Total Amount of Sponsored Items: \$ _____

Grand Total: \$ _____

Check enclosed Bill me

Payment Regulations:

Vendor payments MUST be received prior to set-up. Make checks payable to Texas Association of Counties (TAC). Sponsorship cancellations must be made in writing before January 1, 2008 to receive a 50% refund. Sponsors canceling after January 1st remain responsible for payment in full and failure to do so may jeopardize future sponsorship opportunities.

Initial: _____

Return this form:

Texas Association of Counties Attn: Liz Alexander, P.O. Box 2131, Austin, TX 78768

Fax: (512) 477-1324

Email: Liza@county.org

Comments or Suggestions:

Fax Cover Sheet

To: Liz Alexander

From: _____

Fax: (512) 477-1324

Pages: _____ (including cover)

Phone: (512) 478-8753

Date: _____

Re: 2008 CoLoGo Technology Conference

I have included the following:

___ Sponsorship Form & Regulations (Required)

___ Signed Contract Form (Required)