

SPECIFICATIONS

Term Contract for Refuse Removal Services for Harris County, Harris County Hospital District, Flood Control District and Community Supervision and Corrections

SCOPE

The intention of this Harris County Invitation To Bid (ITB) is to solicit bids for a term contract for furnishing, delivering, installing and maintaining various sizes of refuse containers at various locations throughout Harris County for one year beginning approximately June 1, 2000.

A pre-bid conference is scheduled for May 9, 2000 at 9:00 a.m. in the conference room of the Office of the Purchasing Agent, 1001 Preston, Suite #670, Houston, TX. Attendance is not mandatory, however all bidders should attend in order to have a better understanding of the requirements of this ITB. Persons with disabilities requiring special accommodations should contact the Office of the Purchasing Agent at (713) 755-5036 at least two (2) days prior to the conference.

For information regarding the bid process as well as for technical information concerning the products and/or services described in this ITB contact Alfonso Saldivar of the Office of the Purchasing Agent at (713) 755-6803.

DESCRIPTION

The contractor shall furnish all equipment, materials, labor and incidentals required for the containment and removal of refuse materials from various locations throughout Harris County. Contractor shall comply with all applicable federal, state, local and municipal statutes, ordinances, etc.

With the exception of Harris County owned receptacles (as defined below), the contractor shall provide all required containers as specified in the ITB. All containers provided by the contractor shall be for Type I and Type IV refuse, of steel construction for general trash and garbage containment and in new or like new condition. Should any container be found unacceptable to Harris County, the container shall be removed and replaced within twenty-four hours of notification to the contractor. All containers shall be placed in locations as directed by Harris County using departments. All container deliveries and pickups shall be coordinated through the using department's representative. **No containers will be added nor deducted from this contract without processing of a formal change in contract through the Office of the Harris County Purchasing Agent.**

Reports of missed or skipped collection service will be picked up by the contractor in four (4) hours after notification. In cases where containers cannot be emptied because they are blocked or inaccessible, then the contractor will notify department representative within four (4) working hours of missed pickup. Upon notification by Harris County that access to the container is available, the contractor shall collect the missed pickup within twenty-four (24) hours.

The new contractor will be responsible for working with the incumbent contractor to ensure a smooth contract change over takes place. This means close communication with incumbent contractor to coordinate the logistical switch out of containers. New contractor service should be immediate upon commencement of contract.

In order to assure matters of concern do not go unattended, a telephone list with primary and secondary telephone numbers needs to be included with bid. The telephone list should have inside/outside Harris County account representatives that are able to field and address questions and requests on this contract. The contractor will keep this list current and update Harris County as it changes.

PRICING OF SERVICES

1. For locations with contractor provided refuse containers pricing shall include their use, all disposal fees including landfill, incidental expenses, local, state and federal fees, and the removal of refuse.
2. For locations with contractor provided compactor systems, two pricing rates are required, one for the rental of the system, and a second one for refuse removal. The price for compactor refuse removal shall include all disposal fees including landfill, and incidental expenses, local, state and federal fees, and the refuse removal.
3. For locations with Harris County owned compactors, pricing the bid amount shall include disposal fees, landfill, incidental expenses, local, state and federal fees, and the refuse removal. Currently, Harris County owns one (1) 30 cu. yd. self-contained compactor located at 701 North San Jacinto and one (1) 40 cu. yd. self-contained compactor located at Bear Creek Park, 4000 Addicks-Fairbanks.

If the contractor sees ways that refuse removal can be accomplished more effectively and efficiently by location, it is the contractor's responsibility to provide a recommendation to the department. The department shall determine if a change to the contract is merited, and if so a change in contract shall result.

PRICING/DELIVERY INFORMATION

I. **Pricing:** Bidder must complete open boxes to right of **double vertical lines**. Bidder should fill in column **A** with unit trip charge per pick-up, column **B** with monthly price, column **C** extension of monthly price times qty., and column **D** with total annual cost for that line, i.e.- column **C** time 12/months (non-roll offs) or column **A** times qty. (roll-offs). Quantities are estimated, Harris County may require more or less. In case of discrepancy between unit and extended pricing, unit pricing governs.

					BIDDER:			
					A	B	C	D
Location Name	Location Address	Qty.	UM (c.y. /wk)	\$/UM /trip	\$/UM /mon	Ext \$/mo	Ext \$/Yr	
A. PRECINCT ONE, Mittie Anderson, 713-991-6881								
1	Christina V. Adair Park	15107 Cullen	6	6-2				
2	Tom Bass Regional 1	3452 Fellows Road	9	6-2				
3	Tom Bass Regional 1	3452 Fellows Road	1	8-2				
4	Tom Bass Regional III	15108 Cullen Blvd.	5	6-2				
5	F. C. Randolph Park	5100 FM 2351	5	6-2				
6	Challenger 7 Memorial	2301 W. Nasa Blvd.	4	6-2				
7	Willardville Service Center	6702 Willardville Road	1	8-2				
8	El Franco Lee Park	9400 Hall Road	4	6-2				
9	Hike & Bike	4342 Reed Road	1	8-2				
10	Barbara Jordan Park	6400 Winfield	1	8-2				
11	Bill Crowley Park	5100 Lauder	2	8-2				
12	Pep Mueller	14750 Henry Road	1	8-2				
13	Dow I Park	15401 Greendale	1	8-2				
14	Dow II Park	200 W. Nellis	2	8-2				
15	Calvacade Office	3815 Calvacade	1	4-2				
16	Finnigan Park	6100 Providence	1	8-2				
17	Downtown Parks	502 Live Oak	1	8-2				
18	Sheldon Park	8815 Pineland	1	8-2				
19	Hardy Service Center	11801 W. Hardy	2	4-1				
			Subtotal, Pct #1					

B. PRECINCT TWO, Jenny Kilpatrick, 713-455-8104

1	Genoa-Red Bluff Camp	1202 Genoa Red Bluff	1	6-2				
2	Grayson/Baldree Community Center	1328 Corpus Christi	1	8-3				
3	Clear Lake Park	5001 Nasa Road 1, Seabrook	4	6-2				
4	Bay Area Park	7500 Bay Area Blvd., Seabrook	3	6-2				
5	Washburn Tunnel	3200 Federal Road	1	6-2				
6	Miller Road Camp	15530 Miller Rd. Camp I	1	6-2				
7	Northeast Ctr	10918-1/2 Bentley	1	8-3				
8	J. D. Walker Community Center	7613 Wade Road, Baytown	2	3-2				
9	Riley Chambers Park/Center	808-1/2 Magnolia	1	3-2				
10	Riley Chambers Park/Ctr	808-1/2 Magnolia	1	4-2				
11	San Jacinto Ctr	604 Highland Wood, Highlands	1	6-2				
12	Highlands Sports Complex	1008 Wallisville, Highlands	1	3-2				
13	Dad's Club Sports Complex	14500 Village Evergreen Trail	1	3-2				
14	V. V. Ramsey Community Center	15939 Lorenzo, Channelview	1	6-3				
15	Channelview Sports Complex	16434 Wood Drive, Channelview	1	8-1				
16	North Shore Park	14422 Wallisville	1	6-2				
17	North Shore Rotary Pavilion	14350-1/2 Wallisville	1	8-2				
18	Lynchburg Ferry	1001 Lynchburg Road, Baytown	1	3-3				
19	Wade Camp	8103 Wade Road, Baytown	2	3-3				
20	Bay Area Community Center	5002 Nasa Road 1, Seabrook	1	6-2				
21	K. Mease Cplx	10700 Red Bluff	1	6-2				
22	Martin L. Flukinger Ctr	16003 Lorenzo	1	8-3				
23	E. Harris County Community Ctr.	7340 Spencer Hwy, Pasadena	1	6-2				
		Subtotal, Pct #2						

C. PRECINCT THREE, Linda Crutcher, 281-531-1592								
1	Bayland Park*	6400 Bissonnet	3	10-2				
2	Katy Park*	Morton Ranch Rd @Katy Hockley	1	10-3				
3	Bear Creek Park*	4000 Addicks-Fairbanks	1	8-1				
4	Bear Creek Park*	4000 Addicks-Fairbanks	12	20 cy, Roll off pick-up				
5	Bear Creek Park*	4000 Addicks-Fairbanks	12	40 cy, comp. pick-up sys haul/cty-owned				
6	George Bush Park*	16756 Westheimer @ Hwy 6	2	8-2				
7	Alief-Amity*	12509 Alief-Clodine	2	8-2				
* Note: One pickup per week during the months of Dec., Jan. & Feb.								
<u>Subtotal, Pct #3</u>								
D. FACILITIES & PROPERTY MGT, Bennie Wilson, 713-755-5901								
1	Annex G	2500 Texas	2	6-1				
2	Annex Z (Flt Srvc)	714-720 Bastrop	1	8-1				
3	Carpenter Shop	1505 Commerce	52	30 cy, Roll off pick-up				
4	Carpenter Shop	1505 Commerce	52	42 cy, Roll off pick-up				
5	Leff Brothers	2505 Texas Avenue	1	2-1				
6	Leff Brothers	2505 Texas Avenue	1	8-1				
7	Annex 40	601 Lockwood	1	8-1				
8	Annex 40	601 Lockwood	1	10-3				
9	Juvenile Probation	3540 West Dallas	2	10-6				
10	Burnett Bayland Home	6500 Chimney Rock Center	1	6-6				
11	Burnett Bayland	6500 Chimney Rock	52	20 cy, Roll off pick-up				
12	Burnett Bayland Home	6500 Chimney Rock Ctr	1	8-6				
13	Burnett Bayland Home	6501 Chimney Rock Ctr	2	10-6				
14	Annex Q	10585 Westoffice	1	8-1				
15	Fleet Services	17423 Katy Frwy	1	8-1				
16	Youth Village	210 J. W. Mills	4	6-2				
17	Westside Command Center	3203 S. Dairy Ashford	1	6-4				
18	Old VMC	426 Austin	1	8-1				
19	Fleet Services	14600 Henry Rd.	1	8-1				
20	Fleet Services	1515 E. Sam Houston	1	8-1				

21	Detention Ctr	2310 Atascocita	1	8-1				
22	Katy Juvenile Facility	9120 Katy	1	6-3				
23	RTC Bldg.	2221-2222 West Loop South	1	3-1				
24	HSCO Academy	2310 Atascocita Rd., Humble	1	3-1				
25	HSCO Academy	2310 Atascocita Rd., Humble	1	8-1				
26	Auto Theft	310 Fisher	1	4-1				
27	Jail	1301 Franklin St.	356	300 compacted bags of trash picked up daily, 2:30-3:30 a.m labor provided. Rear end trash truck				
28	Jail	701 N. San Jacinto St.	356	30 cy, comp. Cty own pick-up, daily				
29	Jail	1307 Baker Street	52	20 cy, comp. pick-up				
Subtotal, FPM								
E. HEALTH DEPARTMENT, Henry Pastor, 713-439-6000								
1	Animal Control	612 Canino Road	1	8-2				
2	Mosquito Control	6104 Dixie Drive	1	4-1				
Subtotal, Health								
F. ELECTION SERVICES, John Germain, 281-447-2973								
1	Election Services	606 Canino	1	3-1				
Subtotal, Elections								
G. COMMUNITY SPVN & CORRECTIONS, Karen Finley, 713-229-9561								
1	Boot Camp	2310 ½ Atascocita Road, Humble	2	10-3				
2	RSAT	2312 Atascocita Rd., Humble	1	8-1				
Subtotal, CS&C								
H. TOLL ROAD AUTHORITY, Robert Castaneda, 281-875-1400								
1	Hardy North Toll Plaza	24255 Hardy Toll Road	1	8-1				
2	Hardy South Toll Plaza	14730 Hardy Toll Road	1	8-1				
3	Sam Houston S. Toll Plaza	650 S. Sam Houston Tollway	1	8-1				
4	Sam Houston Central Toll Plaza	6121 W. Sam Houston Tollway	1	8-1				
5	Sam Houston N. Toll Plaza	3365 N. Sam Houston Tollway	1	8-1				

6	Administration Bldg.	330 Meadowfern	1	8-1			
7	S. Houston Toll Bridge Admin Bldg	1515 East Belt.	1	8-1			
8	S. Houston Toll Bridge Mtnc Bldg	1631 East Belt	48	40 cy, Roll off pick-up			
9	Henry Road	14600 Henry Road	48	40 cy, Roll off pick-up			
10	Sam Houston East	5900 East Sam Houston Tollway East	1	8-1			
11	Sam Houston Southwest	1855 South Sam Houston Tollway West	1	8-1			
12	Sam Houston Southeast	5420 South Sam Houston Tollway East	1	8-1			

Subtotal, TRA

**I. FLOOD CONTROL DISTRICT, Markett Harkinson,
713-684-4000**

1	Service Center 1	5301 Almeda-Genoa Road	1	8-1			
2	Service Center 2	23828 Tomball Pkwy, Tomball	1	8-1			
3	Service Center 3	8665 North Main	1	8-1			
4	Service Center 5	8225 Wade Road, Baytown	1	8-1			
5	Brookhollow	9900 N. W. Freeway	2	8-1			

Subtotal, Flood Control

**J. HARRIS COUNTY HOSPITAL DISTRICT, John Stein,
713-746-6903**

1	Ben Taub	1504 Taub Loop	288	35 cy, comp. pick-up			
2	Ben Taub	1504 Taub Loop	52	30 cy, comp. pick-up (medical)			
3	Lyndon B. Johnson	5656 Kelly	96	35 cy, Roll off pick-up			
4	Lyndon B. Johnson	5656 Kelly	52	20 cy, comp. pick-up (medical)			
5	Quinten Mease	3501 MacGregor Way	2	8-6			
6	Immuno Deficiency	2015 Thomas Street	1	8-5			
7	Administration Building	2525 Holly Hall	2	8-3			
8	Settegast	9105 North Wayside	1	8-2			
9	Baytown	1602 Garth Road, Baytown	1	8-2			
10	Dental Center	1612 Fannin	1	3-3			
11	Acres Home	818 Ringold1	1	8-2			
12	Distribution Center	5656 Kelley	1	8-2			
13	Casa De Amigos	1615 North Main	1	8-3			
14	Eligibility Center	7100 N. Loop East	1	8-1			

15	Northwest Center	1100 West 34th	1	8-3				
16	People Center	6630 De Moss	1	8-3				
17	Aldine Center	4755 Aldine Mail Route	1	8-3				
18	Strawberry Clinic	927 Shaw, Pasadena	1	8-2				
		<u>Subtotal HCHD</u>						
K. Children's Protective Svce., Robert L. Cook, 713/664-5701								
1	Children's Protective Service	6425 Chimney Rock	1	6-3				
		<u>Subtotal, CPS</u>						
L. Central Tech. Ctr, Charlie Grant, 713/755-7041								
1	CTC	2500 Texas Ave	2	6-1				
		<u>Subtotal, CTC</u>						
M. Purchasing Ser., Mike Arevalo, 713/921-8800								
1	Purchasing Svcs	601 Lockwood	1	10-3				
		<u>Subtotal, Purchasing Ser.</u>						

N. Community Development Dept, Donna Stovall, 713-742-9500							
1	Gulf Coast Careers	14355 Wallisville, Rd.	1	6-2			
Subtotal, Community Development Dept.							
O. Miscellaneous as needed service							
1	Ben Taub, 1504 Taub Loop	1504 Taub Loop	24	40 cy, Roll off pick-up			
2	LBJ, 5656 Kelly	5656 Kelly	24	40 cy, Roll off pick-up			
3	Washburn Tunnel	3200 Federal Road	12	40 cy, Roll off pick-up			
		Subtotal, Misc.					
		Grand Total Items A-O					

II. Payment Discount: Indicate the payment discount(s) available depending on when invoices are paid. For example, 1/30 means a 1% discount if paid within 30 days, 2/15 means a 2% discount if paid within 15 days, etc.

III. Renewal: If requested by the Office of the Purchasing Agent, and approved by Harris County Commissioners Court, contractor agrees to renew the original contract, as amended from time to time, at the same terms, conditions, and pricing for the following periods:

Renewal Year #1: _____ yes, _____ no; Renewal Year #2: _____ yes, _____ no;

Renewal Year #3: _____ yes, _____ no; Renewal Year #4: _____ yes, _____ no.

IV. Telephone access list included as required _____ yes _____ no?

V. Descriptive container literature included as required _____ yes _____ no?