

SPECIFICATIONS

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| Term Contract for Repair Parts, Labor and Related Items for Ford Automobiles and Light Trucks for Harris County |
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SCOPE

The intention of this ITB is to receive pricing for a term contract for repair parts, and/or to maintain or repair, as needed, Ford Automobiles and Light Trucks for Harris County, for one year starting approximately July 1, 2000.

For information regarding the bid process, contact Terry Doubek of the Office of the Purchasing Agent at (713) 755-6838, or, for technical information concerning the products and/or services described in this ITB, contact Keith Branner of Fleet Services Department at (713) 755-5362.

DESCRIPTION

The contractor shall furnish repair parts, and/or provide repair and replace parts, as required, in order to maintain in good mechanical working condition, or to return to good mechanical working condition, Ford equipment. All parts charges shall be as per the List Price Column as published in the Ford Motor Company Parts Price List then current edition, and all labor hours shall be as per the flat rate schedule as contained in the then current Motor/Chilton Manual Edition for the equipment serviced. Contractor is to quote the labor rate at which the effort will be billed.

The estimated "Qty" column as shown on the Pricing/Delivery Information Sheet for item #2, Parts, represents Harris County's estimated purchases at manufacturers' list prices. Bidders must offer a multiplier applicable to the then current list prices that, when multiplied by the list price, determines the price to Harris County. In other words, the multiplier is equal to one minus the applicable discount or one plus the applicable premium. (If the discount from list price offered to Harris County is 25%, the multiplier would be 75%; if the premium to Harris County is 10% the multiplier is 110%.)

QUALIFICATIONS

Bidder must have an established mechanical repair shop, employ Ford Motor Company certified mechanics that are involved in an ongoing training and professional development program, and have a full service, on-site machine shop. Bidder must maintain, at a minimum, normal working hours of 7:30-5:00 Monday through Friday, except official Harris County holidays, and include pick up and delivery of all vehicles for service repair as required by Harris County. Parts must be available during normal working hours, Monday through Friday, for pick up, or delivery to the Harris County locations as shown on the Price Sheet. Bidders must indicate on the attached Price Sheet, the mileage from point of pick up to those locations. Mileage must be determined as if driven on major thoroughfares that will result in the safest, yet fastest, available route.

Bidder may offer for sale additional items related to the scope of goods and/or services described above and/or listed in the Pricing/Delivery Information Section of this ITB by identifying other items and/or brands not identified by Harris County in this ITB. Though the “related items” offered may be considered during the award recommendation, and/or may be made a part of a subsequent contract, if any, with Harris County, the affect of the related items cannot be extended and totaled in determining the lowest bidder since an estimated usage is unknown. **Purchases by Harris County of related items should not exceed 20% of the total annual purchases under the contract.**

To insure an uninterrupted source of repair parts/, the County reserves the right to award multiple contracts. Each item may be awarded to a “Primary” and a “Secondary” contractor with the intention of initially requesting from the “primary” contractor and only from the “Secondary” contractor as necessary due to time constraints, availability, etc.

PRICING/DELIVERY INFORMATION

I. Pricing: Bidder must complete open boxes to right of double vertical lines. Quantities are estimated, Harris County may require more or less. In case of discrepancy between unit and extended pricing, unit pricing governs.

| Item | Description | UM | Qty | \$/UM | multiplier (%) To Ford Motor Company Guides | Extended \$ |
|--------------|--|------|----------|-------|---|-------------|
| 1 | Repair/maintenance labor (exclusive of materials) | hour | 6200 | | | |
| 2 | Parts as per Ford Parts Price List | \$ | 529,410. | | | |
| TOTAL | | | | | | |

II. Deliveries: Parts deliveries have previously been made to the following Harris County locations. It is anticipated that these locations will be the receiving points for the majority of parts to be delivered. Other locations, not listed here, may request parts delivery during the contract term.

A. PRECINCT ONE
 Willardville Service Center
 Willardville Rd., Key Map 574G
 Mileage from bidder's parts depot: _____.

B. PRECINCT TWO
 Wade Rd. Maintenance Camp
 Wade Rd., Key Map 460Q
 Mileage from bidder's parts depot: _____.

C. PRECINCT THREE
 Westside Service Center
 16635 Clay Rd., Key Map 447H
 Mileage from bidder's parts depot: _____.

D. PRECINCT FOUR

Vehicle Maintenance Camp

2310 Atascocita Rd., Humble, Key Map 376K

Mileage from bidder's parts depot: _____.

Spring Camp

4603 Spring Cypress, Spring, Key Map 331B

Mileage from bidder's parts depot: _____.

Lyons Camp

690 N. Gessner, Houston, Key Map 410S

Mileage from bidder's parts depot: _____.

Humble Camp

2302 Atascocita Rd., Humble, Key Map 376

Mileage from bidder's parts depot: _____.

Crosby Camp

6700 Miller/Wilson Rd., Crosby, Key Map 379U

Mileage from bidder's parts depot: _____.

E. FLOOD CONTROL

Base Three

8665 North Main, Houston, Key Map 453J

Mileage from bidder's parts depot: _____.

F. FLEET SERVICES

2505 Texas Ave

Houston, Key Map 0000

Mileage from bidder's parts depot: _____.

Henry Road Maintenance Center

14600 Henry Road.

Houston, Key Map 0000

Mileage from bidder's parts depot: _____.

Katy Road Maintenance Center

17423 Katy Road

Houston, Key Map 0000

Mileage from bidder's parts depot: _____.

Toll Road Maintenance Center
1515 E. Sam Houston Pkwy. E.
Houston, Key Map 0000
Mileage from bidder's parts depot: _____.

- III. Related Items:** Identify reference document, i.e., a specific manual, price list, catalog, etc. and the offered discount thereto. The total value of related items purchased during the contract period should not exceed 20% of the annual contract billings.(attach additional pages if necessary)

Reference Document: _____

% Off List Price _____

- IV. Cash Discount:** Indicate cash discount available for payment of invoices, e.g., 2/15 means 2% discount off invoiced amount if paid within 15 days, 1/30 means 1% discount if paid within 30 days:

- V. Renewal Option:** If requested by Harris County Purchasing Office and approved by Harris County Commissioners Court, Contractor agrees to the original contract, as amended from time to time, at the same terms, conditions, and pricing for the following periods:

Renewal Year #1: _____ yes, _____ no Renewal Year #2: _____ yes, _____ no.

Renewal Year #3: _____ yes, _____ no Renewal Year #4: _____ yes, _____ no.