

**TEXAS ASSOCIATION OF COUNTIES
HEALTH AND EMPLOYEE BENEFITS POOL
HIPAA POLICIES**

REQUIRED DISCLOSURES OF PROTECTED HEALTH INFORMATION

Effective Date: March 17, 2003

POLICY

HEBP will disclose Protected Health Information: 1) to an individual, when requested under, and as required by the Privacy Rule; and 2) when required by the Secretary of the Department of Health & Human Services to investigate or determine HEBP's compliance with the Privacy Rule.

PROCEDURE

- Requests by an individual for disclosure of PHI will be analyzed under 45 CFR Sections 164.524 and 164.528. If disclosure is required by either section, the PHI will be disclosed to the individual in accordance with the Rule.
- Requests by the Secretary for PHI will be honored to the extent required under subpart C of part 160.