



Dear County Commissioners Court Member,

The North and East Texas County Judges and Commissioners Association Nominations Committee is accepting application for the position of Secretary/Treasurer on the North and East Texas County Judges and Commissioners Association Board. To be eligible to serve as an officer you must be an active member of a Commissioners' Court in a county within the bounds of the North and East Texas Regional Association. The Association Nominating Committee will review all applications and select the finalists for interview, which will be conducted on Monday, July 11. The Committee will select from this pool of applicants a nominee that will be placed before the membership for consideration and vote during the annual business meeting of the Association. *It is the practice of the Association to elect a County Judge in even numbered years and a County Commissioner in odd numbered years.* Those selected for interview must participate in the interview to be considered for nomination.

The Board invites you to apply for the Secretary/Treasurer position. Please complete the attached application and submit to Cherokee County Commissioner Kelly Traylor no later than June 15, 2022. Applicants selected for interview will be notified by July 1, 2022.

Purpose and Overview

The purpose of this Association is to create a greater interest and to unite its members to promote better business methods in County Government throughout all counties in the State of Texas. Furthermore, it is the purpose of this Association to encourage active participation in governmental affairs, particularly that pertaining to County Government, by all members of the Commissioners' Courts in Texas. Finally, it is the purpose of this Association to uphold the principles of good government in Texas.

The Board of this association makes decisions on behalf of the Association in accordance with Association By-Laws. Additionally, the Board works to maintain the culture of the association, respond to the needs of its members and plan the Annual Conference of the Association. It is through these works that the Board ensures that the purpose of the Association is achieved.

Commitment

The Board holds two regularly scheduled Board meetings each year in addition to the Annual Conference held each July. It is the practice of the Association that Board members serve each position for one year and are nominated and elected to graduate to the next higher position each year until they reach the position of President. Therefore, the anticipated tenure on the Board is five years.

Expectations/Participation

Board members are expected to attend Board/ Annual meetings and actively participate in the governance of the Association. Additionally, it is expected that Board members will execute their assigned duties in a professional manner and represent the Association with distinction.

Expenses

Board members will not receive any compensation for any service rendered in this Association. The Association will reimburse actual expenses incurred in the performance of duties in connection with this Association. This includes actual travel expenses and other expenses authorized and approved only by the President of the Association.

**North and East Texas County Judges and Commissioner
Association
Board of Directors
Application**

Personal Information

Name

Current Position

County

Office Address

City

Zip

Office Phone

Cell Phone

Email Address

Occupation Information

Years in Current Position

Total Years in County Government

Other Positions Held in County Government

List any leadership roles you have assumed in your county (include offices held, committees chaired, etc.).

List any leadership roles you have assumed in your county officials' professional associations (including committee work).

Goals and Achievement

List and briefly describe any accomplishments, skills, and awards that you consider significant.

Personal Statement

Please complete the following statement in the space provided. "I would like to serve as a member of the North and East Texas County Judges and Commissioners Association Board of Directors because..."

All applications are to be submitted to Cherokee County Commissioner Kelly Traylor for Nomination Committee consideration. **All applications are to be received by June 15, 2022.** Applications are to be sent to:

Hon. Kelly Traylor
Cherokee County Commissioner
Nomination Committee, Chair
135 S Main St Frnt
Rusk TX 75785-1354
Ktraylor@cocherokee.org