

# Service Chart

(Appendix B)

## Service of Notice/Citation:

- \*Not necessary unless Code provides for/Court may require EC 51.001  
\*\*Court may require posting beyond what is required in statute  
\*\*\*Issue only upon request TRCP 99(a)
1. Written Will not produced in Court EC 258.002
    - issued to all interested parties
  2. Probate of Will after 4 years after testator's death EC 258.051
    - serve by personal service to all heirs
  3. Determination of Heirship – do posting and service EC 202.051
    - known heirs served by registered/certified mail  
(Court may require personal service)
    - Unknown heirs served by publication
    - Affidavit or certificate regarding notice also required EC 202.057
  4. Removal of Personal Representative/Guardian EC 404.0035
    - serve Independent Executor/Administrator, attorney, bonding company EC 404.0035
    - may serve Dependent Executor/Administrator
  5. Escheating funds to Comptroller EC 551.005

## Attorney Publishes:

1. Notice by Representative of Appointment – for claims EC 308.051
  - provide Proof of Publication EC 308.052

## Other Notices:

1. Notice to Voter Registrar Election Code 16.002
2. Dismissal or Drop Docket on Civil matter TRCP 165(a)